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12 October 1988

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Director, Public Affairs Office, CIA

VIA:

Lieutenant General Edward J. Heinz, USAF Director, Intelligence Community Staff

FROM:

Deputy Director for Requirements and Evaluation, ICS

SUBJECT: Pre-Publication Review

I need a bit of your help.

I have to participate in a panel at the AFIO Convention on Friday, 14 October. A copy of the agenda is attached.

Also attached is a copy of the sanitized version of my bio.

And also attached is a copy of the remarks I intend to draw from during this panel.

If you have any problems with all of this, please let me know quickly.

Attachments:

- A. AFIO Agenda
- B. Bio
- C. Talking Points

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September 22, 1988

Dear Convention Participant:

We are pleased that you have accepted AFIO's invitation to participate in our fourteenth annual convention. Enclosed is a schedule that will provide you with an overview of participants and timing, and a sketch of the hotel's location including parking information.

We would appreciate receiving in advance, a written copy of your prepared remarks or notes you care to use during your presentation. This would be helpful in accurately reflecting the events of the convention for AFIO members who are not able to attend.

Please send us a brief biographic summary to be used for introductions. You should be aware that representatives of the media may be in attendance.

It would be our pleasure to have you attend our luncheon on the day you speak, and ask that you let us know.

If you have any questions, please call.

Sincerely,

John K. Greaney Executive Director

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